**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 12th August 2024 at 7.00pm

**Parish Councillors Present:** J Higginson

 J Dean

 P Fleming

**Apologies Received:** D Edmondson

 S Ayrey

 D Hamer

 S Bargh

**Also Present:** C Mashiter – Clerk

**Public** Mr P Armer

 Mr C Hargreaves

 Mrs J Hargreaves

The meeting opened at 7.00pm

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| **24-083** | **Dispensations and Declarations of Interest** Cllr J Higginson declared an interest in public participation item1 brought to the meeting by Mr P Armer |  |
| **24-084** | **Public Participation.** **Item 1** Mr Armer addressed the meeting on his concerns for the safety of children exiting from the giggle gaggle gates adjacent to his property, 16, Main Street, Overton. In recent weeks, whilst he had been working at the property, he had witnessed on more than one occasion, children dashing out of the gates and into the road. Several weeks ago, in discussion with Cllr Higginson he had suggested that the gates be secured with a chain and after a reasonable time if there were no strong objections, a more permanent closure of the alleyway be made. A member of County Council staff had visited the site and asked why the gates had been locked. Mr Armer explained the situation to him and it was the council employees suggestion that he, Mr Armer, contact the Parish Council and ask them to place a notice on the gates to the effect that they were locked due to pedestrian safety concerns. It had been established that this alleyway did not belong to anyone, it is not adopted nor is it a registered right of way. It was explained to Mr Armer that the Parish Council had no powers to act on this matter as they had no rights to this piece of land either. After discussion between the councillors, on the way forward, it was decided to leave the gates locked for several months after which time, as the Parish Council had no powers to act, Mr Armer was at liberty to erect a more permanent, sympathetic barrier if he chose to taking into account that all local public services ran under the pathway. The situation to be monitored.**Item 2** Mr C Hargreaves expressed his frustration at the length of time it had taken to be given the code for the defibrillator at the Memorial Hall. He had dialled 999 as per the instructions on the cabinet to obtain the defibrillator for use on someone who was being given CPR at the roadside just outside the village boundary, He was unable to answer the questions being put to him from the person at the call centre which included such things as the name of the casualty and the address where the person was at, to which he could not be more specific than “on the road near Mill Hill on Lancaster Road Overton”. Mr Hargreaves also explained that an ambulance had already been called and he only wanted access to the defibrillator. This process had taken 10 minutes and 16 seconds. By the time he returned to the casualty the air ambulance and paramedics had arrived. The defibrillator was taken by the paramedics, later tested and returned to the cabinet the following day, emergency ready.A complaint had been made to NWAS as he believed the target time for use of a defibrillator was only 3 minutes. Discussion took place as to a quicker response for getting the code. The Circuit to be connected in this regard. | **Clerk****Clerk** |
| **24-085** | **Reports from County Councillors –** None  |  |
| **24-086** | **Minutes of Previous Meeting** The minutes of the July meeting, previously circulated, were approved as a true record and signed by Cllr J Higginson – Chairman. |  |
| **24-087** | **Updates and Progress from Previous Meeting**A letter had been sent to Mr Wingate confirming the council’s decision not to fund the latest application for funding.Replacement of the cattle grid. An email had been received intimating that this would not now be carried out before September 2024. To be monitoredS/Pt Toilet Block – Bill Morris had asked again about the remedial works but as nothing had been received regarding the renewal of the lease it has been deferred.Electrical work has been completed but due to holidays John Christian electrical had not sent any relevant paper work. The refuse bin on the Globe car park had been relocated but nothing was known about the S/Pt toilets bin. OngoingLetters of thanks had been sent to the Scout Group and Pearson’sThe highways department have not responded to the request to re-locate the speed signs on Middleton Road. Ongoing | **Clerk****Clerk****Clerk****Clerk** |
| **24-088** | **Governance** Standing Orders still to be amended. Another attempt to downsize the NALC order to be undertakenReforms to National Planning System - Local Plan Consultation. Nothing to add to their plan.LALC Conference- no one available to attend. Apologies to be sent. | **Clerk****Clerk****Clerk** |
| **24-089** | **Finance** A further attempt to obtain Bank Cards from Natwest had been undertaken and they had been promised they would be received by the end of the week.The formal offer for the mower had not been received. To be taken off the minutes.Approval was given for the clerk to purchase a case of copy paper.Mr McDonagh had returned the cheque issued for work at the scout hut. This had been made out to the wrong payee. A replacement to be issued.Citron Hygiene’s Direct Debit had not been correctly registered. A replacement invoice had been issued and it was decided to pay this by cheque. A credit note had been received against the first invoice. | **Clerk****Clerk****Clerk****Clerk****Clerk** |
| **24-090** | **Payments** Clerk **263.90** Salary 311.00 PAYE **-** 62.20  248.80  Vodafone 15.10 12.58  + 2.52 vat  Citron Hygiene **158.40** 132.00  + 26.40 vat Andrew McDonagh **509.68** 424.74 + 84.94 vat J Booth **75.00**  Broadgate Garage **330.85**275.71 + 55.14 vat ROSPA – Playsafety **141.60** 118.00 + 23.60 vat HMRC **62.20** **D/D’s** Water Plus **12.79** E-On Next **28.86** 27.49 + 1.37 vat  **TOTAL PAYABLE £1583.28** | **Clerk** |
| **24-091** | **Training** Non planned |  |
| **24-092** | **Planning**24/00769/FUL Demolition of front porch and rear extension, erection of a single storey front extension to form bay window and canopy, erection of a single storey rear/side extension and two storey rear extension, installation of roof mounted solar panels and roof lights, alterations to windows, change of materials to walls and roof, erectiondetached outbuilding, alteration to boundary wall and landscaping at 23 Second Terrace Sunderland Point for Mr and Ms M Sanderson and L Gilchrist. **No Observations**24/00811/FUL Retrospective application for the laying of a hard standing in association with a private stable at 60, Lancaster Road, Overton for Mr Jack Reay.**No Observations**24/00829/FUL Erection of a single storey extension at 16 Church Park, Overton for Sarah Maude. **No Objections**24/0126/TPO Removal of 1 x Chestnut tree and 1 x Sycamore to make room for garage construction at 11a Chapel Lane, Overton for Kylie. **No Objections** | **Clerk****Clerk****Clerk****Clerk** |
| **24-093** | **Parish Matters**Play Park – Nothing positive on fund raising, several sources found but for developments of benefit to the wider community. OngoingROSPA – safety report received. City council to be approached to carry out the remedial worksMrs Tyrell’s fence still to be repaired. OngoingKersey MeadowThe arrears now stand at £600, Mr Preston has not acknowledged the last letter relating to final conditions for vacating the land. Mr Hargreaves was asked for his opinion on the state of the field. He said that it had been ruined and would take a lot of work and time for it to be of any use to anyone else. A reply is still awaited from BSG solicitor’s regarding eviction. OngoingThe ‘Overton Stone’ delayed until Cllr Edmondson’s return to duty. Clerk to contact Memorial Hall committee re pad stones on the car park.A suggested design for the Overton Flag was shown to the councillors. A price to be obtained for manufacture.Stagecoach – no updatePrice for posts still awaited. Ongoing.Sunderland Point road repairs ongoing.‘Slow Down Children Playing’ signs have been erected near to the Lancaster Road development. Trailholme Wood. Plans on hold. OngoingNothing has been received from the Land Registry relating to Trailholme. Ongoing | **Clerk****Clerk****JH****Clerk****Clerk/DE****Clerk****SB****DE/PF****Clerk** |
| **23-094** | **Correspondence**Community Connectors tourism website, nothing to add.Eden Project community action course, No interestE mail recevied from Lynne Molloy asking if 20 mph signs could be put on the Sunderland Point side of the road as it nears the cattle grid. Reply to be sent informing her that we cannot do anything until we receive County Council approval for any amendments to road signage.Ukraine Collaberation – not for this parishSLCC webinars – 1) Water Compliance and Legionella Control. 2) Powers and Duties – No one wanted to sign upAn email had been received from Mr Wingate of Overton Bowling Club informing the Parish Council that following the previous council meeting, he had sent an application for planning permission to the city council, for siting a storage container at the bowling green. The application had been made in the name of Christine Mashiter, Clerk to Overton Parish Council and he acting as Agent. He also requested reimbursement of the fee paid, £216. The councillors present recalled this subject being mentioned at the last meeting, after the request for funding towards another piece of ground maintenance equipment, but non of them recalled giving permission for the expenditure to be incurred as they were of the opinion that it might not be needed and neither was there anything recorded in the July minutes authorising the expenditure. It was therefore decided that this expense would not be reimbursed and the clerk to write an appropriate reply.As there was no other business for discussion the meeting was closed at 9.10pm**Date of Next Meeting, Monday 9th September 2024 at 7pm in the Supper Room, Overton Memorial Hall** | **Clerk****Clerk****Clerk****Clerk****Clerk** |